

**CORRECTED MINUTES OF THE  
BUILDINGS & GROUNDS COMMITTEE MEETING  
March 6, 2006**

**Members Present:** Chairman John Hoffman; Doug Hall; Paul Dean; Scott Holewinski; and Jim Sharon.

**Others Present:** Curt Krouze, Buildings & Grounds Director; Pete Tenderholt, Real Estate Developer; and LuAnn Brunette, Buildings & Grounds Leadperson.

**CALL TO ORDER**

Chairman Hoffman called the meeting to order at approximately 10:00 a.m. in Committee Room #1 of the Oneida County Courthouse. He noted that the meeting notice had been properly posted and mailed in accordance with the Wisconsin Open Meeting Law and accommodations would be made for qualified individuals pursuant to the Americans with Disabilities Act.

**APPROVE AGENDA**

Motion to approve the agenda, with the Chair having the authority to take items out of order, by Sharon/Hall. All aye on voice vote.

**APPROVE MINUTES OF PREVIOUS MEETING(S)**

Motion to approve the minutes of the committee meeting dated February 20, 2006, with no additions, deletions or corrections by Holewinski/Sharon. All aye on voice vote.

**CLOSED SESSION**

Motion by Hall/Sharon to enter into closed session pursuant to Section 19.85(1)(e), Wisconsin Statutes, "Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargain reasons require a closed session". A roll call vote taken at approximately 10:02 a.m. indicated the following:

Hall	-	aye
Sharon	-	aye
Holewinski	-	aye
Dean	-	no
Hoffman	-	aye

Supervisor Dean questioned the legality of entering into a closed session *based on information he had received from Corporation Counsel*, and stated that this was the reason for his no vote. He indicated for the record that he would not take part in discussion during the closed session.

Also present during the closed session discussion were Tenderholt, and Krouze.

## **RETURN TO OPEN SESSION**

Motion to return to open session by Hall/Sharon. A roll call vote taken at approximately 10:42 a.m. indicated the following:

Hall	-	aye
Sharon	-	aye
Holewinski	-	aye
Dean	-	abstained
Hoffman	-	aye

Chairman Hoffman announced that there were no decisions made in closed session.

## **REPORT ON REALLOCATION OF REAL PROPERTY/LAND INFORMATION SPACE**

Krouze reported that the remodel of this space is nearly complete. He stated that the furniture should arrive about March 15<sup>th</sup>, and occupation of the space would take place at that time. Krouze stated that the most expensive part of the project was for the furniture and to have the data drops installed for ITS. Krouze stated that everything is on schedule for occupying the space.

## **DISCUSS/TAKE ACTION ON “CURRENT WORKS” ELECTRONIC VOTING SYSTEM FOR COUNTY BOARD**

Krouze stated that this system has been presented to the full county board at a past meeting through the ITS Department. He stated that he put this item on the agenda at the last minute, as the sales rep has been calling since the presentation to the county board. Krouze stated that he was told that this was referred back to the Buildings & Grounds Committee by the county board for a decision on whether or not to purchase the system. He stated that he would like direction from the committee on how to proceed.

Chairman Hoffman stated that he liked the idea of the simultaneous vote and easy access to the information.

Krouze stated that the quote he had was about a year and a half old, so if the committee wanted to consider this, he could obtain a current quote.

Supervisor Sharon stated that he would like to see an itemized list with a current quote.

Chairman Hoffman asked Krouze to pull the original resolution that went to county board with the ITS presentation and have this issue put on the next committee meeting notice.

## **NON-BUDGETED ITEM REQUESTS**

There were no non-budgeted item requests for consideration.

## **BILLS, VOUCHERS, BLANKET PURCHASE ORDERS, LINE ITEM TRANSFERS**

A list of vouchers and blanket purchase orders to be paid at this meeting were mailed to committee members with their agenda packets. Krouze presented line item transfers to clear overdrawn year-end accounts. Krouze presented and reviewed bills and vouchers. Motion to approve payment of the line item transfers, bills and blanket purchase orders by Holewinski/Hall. All aye on voice vote.

## **PUBLIC COMMENT**

There was no public comment.

## **REVIEW UPCOMING MEETING DATES**

Chairman Hoffman stated that the next committee meeting was scheduled previously for Monday, March 20<sup>th</sup> at 10:00 a.m., with meetings also scheduled for April 3, 2006 at 10:00 a.m., and April 17, 2006 at 10:00 a.m. Supervisor Sharon stated that he would not be present for the April 3<sup>rd</sup> meeting, and asked to be excused.

## **ITEMS FOR NEXT AGENDA**

Chairman Hoffman reviewed possible items for the next agenda as: electronic voting system, report on reallocation of Real Property/Land Information, and other items as they arise.

## **ADJOURNMENT**

The meeting adjourned by a motion of Hoffman/Holewinski. The time was approximately 11:05 a.m. All aye on voice vote.

---

John Hoffman,  
Chairman

---

LuAnn Brunette,  
Committee Secretary